Training: Microsoft

MS-700T00: Manage collaboration and communication with Microsoft Teams

Microsoft Partner

TRAINING GOALS:

MS-700T00 is designed for persons who are aspiring to the Microsoft 365 Teams Admin role. A Microsoft Teams administrator plans, deploys, configures, and manages Microsoft Teams to focus on efficient and effective collaboration and communication in a Microsoft 365 environment. In this course, you will learn about various Teams management tools, security and compliance feature for Teams, network requirement for Teams deployment as well as different Teams settings and policies for managing collaboration and communication experience in Teams.

Audience Profile:
Learners in MS-700T00 are interested in Microsoft Teams or in passing the Microsoft Teams Administrator Associate certification exam.

Skills earned upon completion:
- Prepare the environment for a Microsoft Teams deployment

CONSPECT:

- Get started with managing Microsoft Teams
  - Module 1: Explore Microsoft Teams
  - Module 2: Plan and deploy Microsoft Teams
  - Module 3: Implement lifecycle management and governance for Microsoft Teams
  - Module 4: Monitor your Microsoft Teams environment
- Prepare the environment for a Microsoft Teams deployment
  - Module 1: Manage access for external users
  - Module 2: Implement security for Microsoft Teams
  - Module 3: Implement compliance for Microsoft Teams
  - Module 4: Plan and configure network settings for Microsoft Teams
- Manage chat, teams, channels, and apps in Microsoft Teams
  - Module 1: Create and manage teams
  - Module 2: Manage collaboration experiences for chat and channels

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- Module 3: Manage apps for Microsoft Teams

- Manage meetings and calling in Microsoft Teams
  - Module 1: Introduction to Teams meetings and calling
  - Module 2: Manage meetings and events experiences
  - Module 3: Plan for Microsoft Teams Rooms and shared meeting spaces
  - Module 4: Configure, deploy, and manage Teams devices
  - Module 5: Plan for Microsoft Teams Phone
  - Module 6: Configure and deploy Teams Phone
  - Module 7: Manage, monitor, and troubleshoot Teams Phone
  - Module 8: Manage Teams Phone System voice and calling policies
  - Module 9: Troubleshoot audio, video, and client issues

REQUIREMENTS:

A proficient understanding of basic functional experience with Microsoft 365 services. A proficient understanding of general IT practices, including using PowerShell.

Difficulty level



CERTIFICATE:

The participants will obtain certificates signed by Microsoft (course completion).

This course will help prepare you for the **Microsoft 365 Certified: Teams Administrator Associate** certification exam (Exam MS-700), which is available through the Pearson VUE test centers.

TRAINER:

Microsoft Certified Trainer (MCT)

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